GYMDESK · COMPETITION TEAM PLANNER

ONE TEAM, EVERY SCHOOL

One sheet for one team across every school. Fill it in with your lead coach and the contact at each location, then share it with every instructor before your next target event.

Team: _____

Season: _____

Filled in: ____/____/_____

1 · Team lead one name at the top

Lead coach picks the season's events, decides who's ready, sets who corners whom	

SCHOOL	CONTACT (USUALLY THE HEAD INSTRUCTOR)	PHONE OR HANDLE

Cornering rule who corners when the lead coach can't be on every mat at once	

2 · Team training local comp classes plus a joint session

SCHOOL	COMP CLASS DAY AND TIME	INSTRUCTOR

Joint session: where one hub, or a rotating host	
Joint session: how often a good starting point is once a month	
Extra joint session in the two weeks before each target event	

3 · Bracket name what the scoreboard will say

SCHOOL	ACADEMY NAME ON SMOOTHCOMP	WHO APPROVES MEMBERS

Affiliation name set up by Smoothcomp support; every school's academy links to it	
Affiliation manager approves academies, if approval is on	

Our target events count team points by: ☐ Academy ☐ Affiliation ☐ Both ☐ Ask the organizer

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REGISTRATION, MONEY, THE DAY

Two jobs land on nobody when a team spans schools: sending the registration links and covering the bills. Put a name next to each.

Lead coach sign-off: _____

4 · Registration who sends the links

Who registers: ☐ The team lead registers everyone ☐ Each school registers its own members

Links go out by before the early-bird price tier closes	

5 · Money settle it before the first deadline

Entry fees: ☐ Member pays ☐ School pays ☐ Team covers a first tournament

Coach costs who pays the lead coach's travel and day, and from which school's budget	

Team gear: ☐ One shirt for the whole team ☐ Each school's own logo on the back

6 · Tournament day a multi-school crew

ATHLETE	SCHOOL	CORNER COACH

Crew meets at time and spot at the venue	

Target events this season

TARGET EVENT	DATE	REGISTRATION DEADLINE	WHO'S GOING

Revisit it after the season's first event. Something will have broken. Now you know which line to fix.