

Date: ____/____/____ **By:** _____

[illegible]

STEP 2 • THE ROSTER

[illegible]

READY	STALLED	DRIFTING
Past normal, classes met, still showing up. They became eligible a while ago and nobody told them. Put them on the next test list this week, and tell them today. The late test taught them nobody was watching.	Past normal, showing up, classes short or criteria unmet. Progress has gone invisible. Tell them exactly what's left: "two more classes and the curriculum check." A student with a next milestone keeps coming.	Past normal and attendance has dropped. This is the member you're about to lose. A "we miss you" from the coach, by name, this week. Rank comes up second, if at all.

When the sheet gets old. Software that counts attendance toward rank and flags eligibility on its own produces this list every morning, and lets a parent see what's left to earn without asking you. Until then, run this monthly.